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#0399R000170002 7 <del>Approved For Reledse</del> REPORTS INVENTORY OMS-4PREPARE IN DUPLICATE 1. TITLE OF REPORT (if a fill-in report include Form No.) 2. TYPE STATISTICAL 0F NARRATIVE Medical Action Group Duty Officer Report REPORT MACHINE-NAME LISTING PERSONNEL TRAINING ADMIN. GENERAL LOGISTICS SECURITY OTHER (specify) 3. FUNCTIONAL AREA MEDICAL FINANCE 6. DISTRIBUTION (No. of components not number of copies)
D/MS 4. NO. OF COPIES PREPARED 5. FREQUENCY (weekly, monthly, quarterly, etc.) Bi-weekly One 7. FORMAT (memorandum, form 8. ADP PROCESSING 9. DIRECTIVE AUTHORITY REQUIRING REPORT computer print-out, etc) YES IF YES GIVE ADP PROCESSING NO. Memorandum Form Oral From D/MS NO 10. PREPARING COMPONENT (include lowest level contributing information to report) II. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) None COST FACTORS 12. MANUAL PREPARATION AND REVIEW COSTS HOURLY HOURS PER COST PER TIMES GRADE X X COST PER YEAR RATE REPORT REPORT PREPARED 26 \$45.50 GS-11(AV) 7.00 15 minutes \$1.75 COSTS OF COMPUTER PRODUCED REPORTS TOTAL COSTS PER YEAR 13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. To provide D/MS with report of activities of this special duty officer system which provides medical support primarily after duty hours. First report 1ssued 30 June 1969. FUTURE GOALS GOAL PROPOSED BY COMPONENT FOR THIS REPORT ESTIMATED SAVINGS RETAIN AS IS OTHER (explain) MAN-HOURS **DOLLARS** CHANGE 2**5**X1 DISCONT INUE 25×16. DATE OF INVENTORY 18. EXTENSION 1 Oct 1970 Approved For Release 2006/05/24 : CIA-RDP75-00395000/1600170002-7 FORM **Classification** 

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FORM 142

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FORM 142

<u>Approved For Release 2006/05፥24፡ ፥ cie RDP75-00399R000100170002-7</u> CONTROL NO. REPORTS INVENTORY OMS-11PREPARE IN DUPLICATE 1. TITLE OF REPORT (if a fill-in report include Form No.) 2. TYPE STATISTICAL 0F Selection Processing Division NARRATIVE REPORT Monthly Statistical Report MACHINE-NAME LISTING PERSONNEL TRAINING ADMIN. GENERAL LOGISTICS SECURITY OTHER (specify) 3. FUNCTIONAL AREA FINANCE MEDICAL 5. FREQUENCY (weekly, monthly, quarterly, etc.) 4. NO. OF COPIES PREPARED 6. DISTRIBUTION (No. of components not number of copies) Monthly **OMS** 7. FORMAT (memorandum, form 8. ADP PROCESSING 9. DIRECTIVE AUTHORITY REQUIRING REPORT computer print-out, etc) IF YES GIVE ADP PROCESSING NO. YES Memorandum D/MS 10 x 10. PREPARING COMPONENT (include lowest level 11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) contributing information to report) C/Nurse/SPD Selection Processing Division 5 Dependent Selection COST FACTORS PREPARATION AND REVIEW COSTS MANUAL HOURS PER HOURLY COST PER TIMES GRADE X COST PER YEAR X REPORT RATE REPORT PREPARED \$6.68 \$ 80.36 GS-11 1 \$ 6.68 12 GS-03 \$2.51 1 \$ 2.51 12 \$ 30.12 \$2.91 \$34.92 12 \$419.04 GS-04 12 COSTS OF COMPUTER PRODUCED REPORTS TOTAL COSTS PER YEAR \$529.52 13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. October 1967 -Selection Processing Division/OMS FUTURE GOALS GOAL PROPOSED BY COMPONENT FOR THIS REPORT ESTIMATED SAVINGS RETAIN AS IS OTHER (explain) MAN-HOURS **DOLLARS** CHANGE 2**5**X1 DISCONT INUE 16. DATE OF INVENTORY 17. NAME AND TITLE OF PEDODA ENDITORING INCODALTION 18. EXTENSION 25X Approved For Release 2006/05/24 : CIA-RDP75-00399R000100170002-7

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